



Nova Scotia Electrify Medium and Heavy-duty Zero Emission Vehicle Rebate Program Guidelines

Contact Us

Email is the preferred form of communication and will speed up the processing of your rebate. If you have any questions or suggestions, please feel free to contact us at:

electrify@cleanfoundation.ca

1-877-522-1110

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Introduction

These guidelines are to help dealerships, non-profits, municipalities, businesses, and First Nation groups implement the new Electrify Nova Scotia Medium and Heavy-Duty Zero Emission Vehicle Provincial Rebate Program. The goal of the program is to accelerate zero emission vehicle adoption Nova Scotia by providing consumers with convenient and fast rebates on eligible medium and heavy-duty zero emission vehicles. This program is funded through the Department of Energy and administered by Clean Foundation.

As this is a fast-changing industry there will need to be continuous learning and periodic adjustments to the process to make the program a better fit for consumers and dealerships. We continue to encourage and welcome your feedback on how we can improve the program.

Acronyms

MHZEV	Medium and Heavy-Duty Zero Emission Vehicle;
BEV	Battery Electric Vehicle, vehicle with no combustion engine or fuel cell
EV	Electric Vehicle; includes both battery electric vehicles and plug-in hybrid electric vehicles
iMHZEV	Incentives for Medium and Heavy-duty Zero-Emission Vehicles provided by the Federal Government
kWh	Kilowatt-hour, a unit of energy equal to one kW of power expended for one hour
OEM	Original Equipment Manufacturer, colloquially known as 'automakers'
PHEV	Plug-in hybrid electric vehicle
ZEV	Zero Emission Vehicle, any vehicle that does not emit CO2 during use; includes BEVs and hydrogen fuel cell vehicles.
EFT	Electronic funds transfer
MDPV	Medium-Duty Passenger Vehicle

Program Timing

The Electrify Nova Scotia Medium and Heavy-Duty Rebate Program launched on **April 1st, 2024**. Any vehicles delivered or purchased/leased on/or after that day are eligible to receive a rebate.

The program does not have an end date. The rebates will remain available until the budget allocated for this program is completely exhausted or until such time as the Government of Nova Scotia decides to terminate it, with or without notice. Funding will be provided on a first come, first-serve basis for approved applicants of eligible purchases.

As the Program Administrator, we are not in control of the decisions around program funding levels or timing. However, we will give you as much information as we are able as early as possible to assist you in managing your business in processing rebates.

Who is eligible?

Verify the eligibility of the purchaser by confirming that they are one of the following:

- authorized representative of a Nova Scotian municipality;
- authorized representative of a business or non-profit that is registered in Nova Scotia, or which has a Nova Scotia-based affiliate; or
- authorized representative of a First Nation located in Nova Scotia.

Verify that the purchaser has not already received the maximum amount of vehicle rebates in the same calendar year for the specific class.

How does the Electrify Rebate Program Work?

Each qualifying Nova Scotian municipality, non-profit, business, or First Nations group can receive five (5) Class 2B Passenger, five (5) Class 2B Commercial – Class 8 rebates, and three (3) Ice Resurfacer rebates.

To ease administration and simplify program messaging, the Electrify Nova Scotia Rebate Program for New Vehicle rebates is largely modelled on the federal [iMHZEV program](#), with some additions (detailed below).

First, the key similarities between the provincial and the federal programs are as follows:

- Nova Scotia is matching Transport Canada's [list of eligible vehicles](#) for the federal iMHZEV program.
 - E.g., a class 3 vehicle that is eligible for the \$40,000 federal iMHZEV incentive is also eligible for a provincial MHZEV rebate of \$10,000. These rebates can be stacked, so the consumer receives a total of \$50,000.
- The Nova Scotia rebate will be applied after taxes and fees.
- Rebates are provided on a first come first serve basis.
- Rebates are applicable to both purchases and leases of new vehicles. The amount of the rebate will be prorated over the length of the lease. See Vehicle Eligibility for more information.
- Rebates are not available for Federal or Provincial Departments, agencies, or Crown corporations.

These are the key differences from the federal iMHZEV program:

- Municipalities, non-profits, businesses, and First Nations can receive rebates five (5) Class 2B Passenger, five (5) Class 2B Commercial – Class 8 rebates, and three (3) Ice Resurfacer rebates - there is not a maximum rebate amount that can be received.
- Ice resurfacers are eligible under the NS Provincial MHZEV Electrify Rebate program.

See the [Electrify Nova Scotia Frequently Asked Questions](#) for more details on the program.

Rebate Amounts

Eligible Vehicles purchased within Atlantic Canada:

The rebate amounts for eligible medium and heavy-duty zero emission vehicles purchased **within Atlantic Canada** are as follows:

Vehicle Class	Purchase	Leasing Amounts			
	Rebate amount	12 Months	24 Months	36 Months	48 Months
MDPV	\$3,000	\$750	\$1,500	\$2,250	\$3,000
2B	\$10,000	\$2,500	\$5,000	\$7,500	\$10,000
3	\$10,000	\$2,500	\$5,000	\$7,500	\$10,000
4	\$18,750	\$4,687.50	\$9,375	\$14,062.50	\$18,750
5	\$18,750	\$4,687.50	\$9,375	\$14,062.50	\$18,750
6	\$25,000	\$6,250	\$12,500	\$18,750	\$25,000
7	\$25,000	\$6,250	\$12,500	\$18,750	\$25,000
8	\$25,000 - \$50,000	\$6,250 - \$12,500	\$12,500 - \$25,000	\$18,750 - \$37,500	\$25,000 - \$50,000
Ice Resurfacers*	\$20,000	\$5,000	\$10,000	\$15,000	\$20,000

*Ice resurfacer are not eligible for the iMHZEV federal rebate program

Leased Vehicles

The rebate can be applied to eligible new vehicles leased for a minimum of one year but will be prorated based on the length of the lease. For example, a 48-month lease is eligible for the full rebate amount for the eligible vehicle in question and a 24-month lease will be eligible for half of the rebate for that vehicle. The length of the lease **MUST** be visible on the lease agreement submitted to the program.

Important: The minimum ownership or lease period required to retain the full rebate is 12 months. Purchasers or lessees who sell or end their vehicle lease before that time will be required to refund a prorated portion of the rebate.

Eligible Vehicles purchased outside of Atlantic Canada:

The rebate amounts for eligible medium and heavy-duty zero emission vehicles** purchased **outside of Atlantic Canada** are as follows:

Vehicle Class	Purchase	Leasing Amounts			
	Rebate amount	12 Months	24 Months	36 Months	48 Months
MDPV	\$2,250	\$562.50	\$1,125	1,687.50	\$2,250
2B	\$7,500	\$1,875	\$3,750	\$5,625	\$7,500
3	\$7,500	\$1,875	\$3,750	\$5,625	\$7,500
4	\$14,062.50	\$3,515.65	\$7,031.25	\$10,546.90	\$14,062.50
5	\$14,062.50	\$3,515.65	\$7,031.25	\$10,546.90	\$14,062.50
6	\$18,750	\$4,687.50	\$9,375	\$14,062.50	\$18,750
7	\$18,750	\$4,687.50	\$9,375	\$14,062.50	\$18,750
8	\$18,750 - \$37,500	\$4,687.50 - \$9,375	\$9,375 - \$18,750	\$14,062.50 - \$28,125	\$18,750 - \$37,500
Ice Resurfacers*	\$15,000	\$3,750	\$7,500	\$11,250	\$15,000

*Ice resurfacer are not eligible for the iMHZEV federal rebate program

**Some vehicle types may be an exception; please contact us at electrify@cleanfoundation.ca for clarification

Leased Vehicles

The rebate can be applied to eligible new vehicles leased for a minimum of one year but will be prorated based on the length of the lease. For example, a 48-month lease is eligible for the full rebate amount for the eligible vehicle in question and a 24-month lease will be eligible for half of the rebate for that vehicle. The length of the lease **MUST** be visible on the lease agreement submitted to the program.

Important: The minimum ownership or lease period required to retain the full rebate is 12 months. Purchasers or lessees who sell or end their vehicle lease before that time will be required to refund a prorated portion of the rebate.

Eligible Vehicles - Commercial

The rebate for new electric vehicles will apply to the same makes and models as in the federal iMHZEV program. Specifically, to be eligible the vehicle must:

- be a zero-emission vehicle (i.e., has the potential to produce no tailpipe emissions);
- be a medium or heavy-duty vehicle (i.e., have a gross weight rating greater than 8,500 lbs);
- be available for order/purchase/lease in Canada;
- be registered in Canada in the eligible recipient organization's name, where applicable; and
- for classes 2B and 3, be a commercial vehicle.
 - To be considered a commercial vehicle, the vehicle model must satisfy *one or more* of the following **commercial vehicle criteria**:
 - have a seating capacity of 9 passengers or more;
 - have a cargo area (for example, a pick-up truck box or bed) with a minimum length of 183 cm measured throughout the cargo area. For pick-up trucks, the truck box or bed length must be measured from the inside of the bulkhead (excluding passenger cabin) to the inside of the closed tailgate; or
 - be a truck with container attachment capabilities (e.g., chassis cab, half truck).
- Zero emission vocational on-road trucks (e.g., refuse or dump trucks) are eligible as are yard/shunt and drayage trucks. Zero-emission shuttle or coach buses are also eligible.
- Ice resurfacers that weigh over 7,500 lbs are also eligible.
- Certain types of vehicles may be excluded from the program such as transit buses, school buses, recreational vehicles (RVs), or off-road vehicles.
- Conversions (i.e., converting an existing internal combustion engine (ICE) vehicle to ZEV) are not eligible.

Please see the list of [eligible vehicles](#) available from the iMHZEV program.

Important: Transport Canada adjusts this list from time to time and reserves the right to take models off the list at any time. Any changes to the list from Transport Canada will be effective in Nova Scotia immediately upon publication of the changes by Transport Canada.

Identical to the federal program, demonstrator vehicles with less than 10,000 km will be eligible as new vehicles if they would otherwise qualify for a rebate.

All vehicles, apart from ice resurfacers, must also:

- meet all federal and provincial motor vehicle safety standards, where applicable;
- be intended for use on public streets, roads, and highways or other paved surfaces;

All MHZEVs that receive the rebate must be kept in the owner's name and registered in Nova Scotia for a minimum of 12 months (1 year). If it has been determined that the vehicle was not kept for the required amount of time the consumer will be asked to return the rebate at a prorated amount determined by the program administrators.

Eligible Vehicles - Medium-Duty Passenger Vehicles

The rebate for new electric vehicles will apply to the same makes and models as in the federal iMHZEV program. Specifically, to be eligible the vehicle must:

- be a zero-emission vehicle (i.e., has the potential to produce no tailpipe emissions);
- be a medium or heavy-duty vehicle (i.e., have a gross weight rating greater than 8,500 lbs);
- be available for order/purchase/lease in Canada;
- be registered in Canada in the eligible recipient organization's name, where applicable;
- be a class 2B and 3 vehicle that does not meet the commercial vehicle criteria
 - e.g., pickups, large SUVs
- Conversions (i.e., converting an existing internal combustion engine (ICE) vehicle to ZEV) are not eligible.

Please see the list of [eligible vehicles](#) available from the iMHZEV program.

Important: Transport Canada adjusts this list from time to time and reserves the right to take models off the list at any time. Any changes to the list from Transport Canada will be effective in Nova Scotia immediately upon publication of the changes by Transport Canada.

Identical to the federal program, demonstrator vehicles with less than 10,000 km will be eligible as new vehicles if they would otherwise qualify for a rebate.

Applying for the Rebate

MHZEV Electrify rebate application is a three-step process:

Step 1: Eligibility

- (i) All potential applicants must complete and submit a vehicle eligibility form.
- (ii) This form is used to:
 - a. To verify that any new MHZEV purchases or leases meet the eligibility criteria and fall within the parameters of the program.
 - b. To verify the eligibility of the purchaser by confirming that they are one of the following:
 - i. authorized representative of a Nova Scotian municipality;
 - ii. authorized representative of a business or non-profit that is registered in Nova Scotia, or which has a Nova Scotia-based affiliate; or
 - iii. authorized representative of a First Nation located in Nova Scotia.

- c. To verify that the purchaser is not a Federal or Provincial Department, agency, or Crown corporation, as they are not eligible for rebates.
- (iii) The form must contain the organizations information as well as information on the year, make, model, trim, and vehicle class.

An application will not be processed, if an eligibility form has not been submitted.

Step 2: Pre-Approval (Optional)

- (iv) All potential applicants have the option to complete and submit a vehicle pre-approval form. If given approval, the rebate amount will be reserved for that application for 90 days.
- (v) This form is used to:
 - a. To verify that any new MHZEV purchases or leases meet the eligibility criteria and fall within the parameters of the program.
 - b. To verify the eligibility of the purchaser by confirming that they are one of the following:
 - i. authorized representative of a Nova Scotian municipality;
 - ii. authorized representative of a business or non-profit that is registered in Nova Scotia, or which has a Nova Scotia-based affiliate; or
 - iii. authorized representative of a First Nation located in Nova Scotia.
 - c. To verify that the purchaser is not a Federal or Provincial Department, agency, or Crown corporation, as they are not eligible for rebates.
- (vi) The form must contain the organizations information as well as information on the year, make, model, trim, class and VIN of the vehicle.

If the vehicle and organization are deemed pre-approved, the rebate amount will be reserved for that application for 90 days. If the third step of the process has not been completed within 90 days, the application will be cancelled, and the rebate funds will no longer be reserved for that application. The application can be re-opened by emailing electrify@cleanfoundation.ca.

Step 3: Rebate Application

(i) Apply the Rebate (Dealership use only)

Verify the rebate level for the purchase or lease and apply it to the price of the vehicle **after** taxes and fees.

Important: Neither the Program Administrator nor the Province of Nova Scotia will be held liable for rebates provided on ineligible vehicles. The Program Administrator reserves the right to refuse reimbursement applications that do not meet the Program Guidelines.

(ii) Complete the Application Form

This form is available on the program website electrifyns.ca. Customers sign the form to acknowledge that they will not apply for or receive more than five (5) Class 2B Passenger, five (5) Class 2B Commercial – Class 8 rebates, and three (3) Ice Resurfacers rebates under the Program during this calendar year and that they will keep the vehicle for 12 months. Additionally, the consumers sign this form to consent to their personal information being collected and provided to Clean Foundation for the purpose of Program Administration. For dealerships, the application form must be completed while the customer is present.

(iii) Complete Rebate Received Form (Dealership use only)

While the customer is present, the rebate received form must be completed. This form is available on the program website electrifyns.ca. Customers sign the form to acknowledge that they have received the rebate at

the time of purchase. Regardless of whether the rebate is on your bill of sale, this section must be completed by the customer. **Without this form, we cannot process your rebate claim.**

(iv) Submit a Claim Application

Completed forms for each vehicle that is rebated should be emailed to electrify@cleanfoundation.ca

Note: For an organization application please use the “first name” as the organization name and “last name” as the authorized representative name. For date of birth use the date of purchase. e. Upload the required documents:

- i. Bill of Sale or Lease Agreement
- ii. Rebate Application and Consumer Consent Form
- iii. Rebate Received Form
- iv. Certificate of Registration in customer name OR a NS Vehicle permit in customer name
- v. Void Cheque
- vi. Proof of Delivery; Delivery Slip, Photo of Vehicle, etc.

For privacy reasons, in the supporting documentation, please do not include (or redact) credit card or other payment information.

If these documents are incomplete, poor quality or resolution or otherwise unclear you can expect an additional 2 weeks of processing time after all documents have been received by the Electrify team.

(v) Reimbursement

- Rebates are paid through an EFT to the banking information provided at the time of registration.
- Each claim will be assigned a tracking ID. You will receive an email with your tracking ID once your submission has been received. Rebates can always be tracked by VIN.
- If there is missing data, the Electrify team will email citing the organizations name and/or VIN and ask for the missing piece of data.
- Once processed you will receive an email notifying you of the status change.
- If you would like to find out the status or have questions about your application, please include the customer’s name and VIN in the email.
- We aim for payments to be made to dealerships or organizations in a maximum of net 30 days from submission of complete documents. The time required to request missing or incomplete information will be added on to this timeline.
- Remittance slips are emailed to the email used at registration when rebates are paid out and will cite the last 6 digits of the VIN as the bill ID number. See sample below.

Dealerships only:

Important: Rebates not provided at the time of sale, or incorrect rebate amounts are the responsibility of the dealership to correct. To correct the rebate the dealership will be required to provide the customer the correct rebate amount and include proof of payment (such as a copy of the cheque) with the application. We ask the consumer initials the amount received on the Consumer Consent and Rebate Received form. Once we receive this information, we will verify with the consumer they did receive the remaining balance of their rebate. **Only after this information is confirmed will we proceed with reimbursement.**

Clean Foundation
126 Portland Street
Dartmouth NS B2Y 1H8
finance@cleanfoundation.ca
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Remittance Slip

Payment To

Dealership Name
Address

Date:

Reference No:

Bill Number	Bill Date	Due Date	Original Amount	Balance	Payment
ABCDEF	14/06/2022	14/07/2022	2000.00	2000.00	2000.00



Last 6 digits of the VIN to match with your records

End of Guidelines